## **INCIDENT RESPONSE CARD**

Things to remember when you receive notice of a Special Incident.

**Insure** the safety of the consumer

Notify CCL, CPS, APS, Police, Family, DHS, LTC Ombudsman, Coroner as required

**Check** for completeness of information

**Inquire** into inconsistencies

**Document** details

**Explore** causes of the incident

**Note** necessary additions or corrections to SIR

**Track** SIR follow-up and completion

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