

OBJECTIVE

- Present attendees with pertinent information regarding the Self-Determination Program (SDP); at the conclusion of the meeting, attendees should have a sense of whether or not the program is right for them
- Provide historical background for the SDP
- Describe how the SDP is different than the way existing services are currently delivered
- Highlight opportunities offered by enrolling in the SDP
- Explain the various roles in the SDP (Independent Facilitator, Financial Management Service, etc.)
- Illustrate how the SDP is a way for participants and their families to exercise more control in coordinating their services
- Offer next steps for interested individuals

MATERIALS FOR INFORMATIONAL MEETING

Required:

- Attendance List
- Method for securely collecting an individual's private information. The chosen method would keep each individual's private information from being heard or seen by others attending your meeting.
 - An example: Pass out cards or slips of paper with required fields for attendees to complete and drop into a collection box.

Suggested:

- Computer with PowerPoint and internet access
- Reference documents
 1. SDP Background
 2. SDP Frequently Asked Questions (FAQs)
 3. SDP Proposed List of Services
 4. SDP Proposed Definitions of Services
 5. SDP Proposed Budget Definitions
 6. SDP Statue – Welfare and Institutions Code 4685.8
 7. SDP Local Volunteer Advisory Committee and State Council on Developmental Disabilities Contacts
- Handouts for distribution

FOLLOWING INFORMATIONAL MEETING

Trainers must ensure that the following steps are completed:

1. Document attendance by all individuals on the Informational Meeting Attendance List. If someone other than the consumer should be contacted regarding consumer SDP enrollment, include that contact information on the attendance list.
2. In a secure manner, provide the Informational Meeting Attendance List to the Department of Developmental Services (DDS) through the SDP inbox: sdp@dds.ca.gov.
- There are three choices to secure the information you are sending:
 - a. First choice:
 1. Email sdp@dds.ca.gov that you will be sending the list of attendees, and request that DDS send you an encrypted email;
 2. DDS will reply with an encrypted email;
 3. Reply to that encrypted email with your attendee list.
 - b. Second choice:
 1. Password protect the document. Email the password protected document to sdp@dds.ca.gov with the list of attendees;
 2. Send a separate email to sdp@dds.ca.gov with the password for your document.
 - c. Third choice: Mail your attendance document to DDS:

Department of Developmental Services
Community Services Division
SDP & HCBS Regulations Section
1600 9th Street, Room 320, MS 3-8
Sacramento, CA 95814

NEXT STEPS

- DDS will send confirmation to individuals of their placement on the candidate list via mail
- After attending an informational meeting, individuals will also be able to verify that they are on the candidate list by visiting the DDS Self-Determination Program webpage and typing in their UCI number.

QUESTIONS

For more information and updates regarding the Self-Determination Program, visit www.dds.ca.gov/sdp.

Any questions regarding the Self-Determination Program from consumers, families, or organizations, may be sent to sdp@dds.ca.gov.