



REQUEST FOR PROPOSAL

DATE: October 16, 2026

TO: All Interested Parties

RE: Development and implementation of law enforcement training focused on positive and effective practices and engagement with individuals with intellectual and developmental disabilities (IDD) and co-occurring behavioral health issues.

SUMMARY: The primary goal is to identify a provider who will work closely with police and sheriff agencies across the Orange County (OC) community to expand knowledge and approach of law enforcement when engaging individuals with developmental disabilities and their families. The provider will be responsible for the development of a training protocol, delivery of training, and community engagement events.

[Regional Center of Orange County, Policy on Resource Development](#)

The Regional Center of Orange County (RCOC) appreciates your interest in responding to the Request for Proposal (RFP) **Police Training Provider Fiscal Years (FY) 2026-2028**. The specific information that is required in the submission of this request is detailed below. Please read all of the materials and follow the guidelines accordingly. RCOC reserves the right to eliminate proposals which do not meet the minimum standards described in the proposal or those which deviate from the requested format. Project funding (maximum of \$140,000.00) is available and established benchmarks for delivery of funding will be negotiated between RCOC and selected applicant.

RCOC reserves the right to reject any or all proposals and to cancel the RFP process at its discretion. If negotiations fail with the selected applicant, RCOC reserves the right to re-open negotiations with the next qualified applicant or to re-post the RFP.

RCOC may elect to fund all, part, or none of the project, dependent upon funding availability as approved by the Department of Developmental Services (DDS), and the quality of the proposals received.

We thank you in advance for your willingness to serve persons with disabilities.

NEED / PROGRAM DESCRIPTION:

RCOC is seeking a qualified and experienced provider to develop and deliver comprehensive, evidence-informed training for law enforcement personnel, including police and sheriff departments. The purpose of the training is to enhance officers' understanding and ability,

recognize and effectively support individuals with developmental disabilities and their families in routine community responses and crisis situations. As law enforcement is usually the first to respond to calls for assistance in the community, proper training in the area of disability-competency will improve communication, relationships, and outcomes for both officers and OC residents, specifically persons served by RCOC and their families.

Crisis Training to Police and Sherriff Departments (maximum of \$140,000.00): RCOC will contract with an agency or individual entity to develop and deliver to police and sheriff department officers and staff a crisis-response training program, focused on enhancing officer ability in knowing how to best approach individuals with intellectual and developmental disabilities (IDD), and the most effective practices for intervening during crisis events. The budget covers the development and delivery of a culturally responsive curriculum, costs for outreach, training materials, qualified trainers, and coordinating a culminating “Meet Your First Responders” family event, which fosters community trust by connecting diverse families with law enforcement. This targeted training and community engagement addresses the need for crisis education and support in the field of developmental disabilities while building community relations between residents and law enforcement, with the central focus on enhancing communication and collaboration, promoting safer, more informed, and empathetic crisis responses.

Countywide Training will include the following components:

1. Shift Briefing training (10-15 minutes) across local OC police/sheriff offices.
2. Behavior Health Bureau quarterly check-ins specialized training for these teams, focused on distinguishing between IDD and mental health.
3. Orange County Training Managers Associations (OCTMA)- monthly meetings:
 - Use of Force & Mental Health - 4 hours of the 8-hour training to be focused on IDD, with remaining time focused on mental health.

APPLICANT QUALIFICATIONS

- Must meet all applicable California Code of Regulations (CCR) Title 17 regulations.
- Must demonstrate fiscal responsibility by submitting two complete fiscal years and current fiscal year to date financial statements that detail all current and fixed assets and current and long-term liabilities.
- Applicant and key personnel/consultant(s) have relevant experience and knowledge of crisis management and intervention in supporting individuals with IDD and mental health needs.
- Must have experience developing relationships and working collaboratively with various community partners including, but not limited to, local hospitals, mental health and behavioral health agencies, local law enforcement/probation departments, local educational agencies, and department of health services.
- Must demonstrate knowledge of and experience in practicing person-centered thinking and planning techniques and strategies.

- Must develop a comprehensive Scope of Work that specifies education, training, and community outreach strategies to achieve focused outcomes.
- Must adhere to timeline to complete all required trainings within a 6-month period.
- Must be eligible for vendorization in accordance with CCR Title 17 Section [54310](#)(a) and (b), and maintain compliance with vendorization requirements.
- Applicants who are currently vendored providers for RCOC or any other regional center must have services in “good standing” (free from sanctions; must not be currently on any corrective action plan from their vendoring regional center; must not be currently subject to any active investigation related to health and safety; in compliance with Welfare and Institutions Code section [4652.5](#), independent audit or review).

APPLICANT INELIGIBILITY

Refer to CCR, Title 17 Section [54314](#) for applicants who are not eligible for regional center vendorization.

START-UP FUNDING

RCOC is able to offer start-up funds through the Language Access and Cultural Competency (LACC) plan approved for FY 2026-2028. A contractual agreement will be entered into between the selected applicant and RCOC, which will indicate specific milestones to be achieved and the funds to be released based upon the completion of each milestone. The amount of funding will be negotiated but shall not exceed One Hundred Forty Thousand dollars (\$140,000.00).

APPLICATION PROCESS

- Step 1: Interested applicants must register with RCOC by sending an email to ecruz@rcocdd.com , which includes name, email address and telephone number no later than Friday, November 27, 2026.
- Step 2: An Information Conference will be held on Monday, November 30, 2026. All applicants are required to attend.
- Step 3: RFP applications must be submitted to RCOC no later than 4 pm on Wednesday, January 13, 2027.
- Step 4: Applications will first be screened for eligibility based upon RFP requirements. It is projected that this process will take place within one (1) week following the application due date.
- Step 5: Applications meeting the eligibility criteria will be evaluated by an RFP Review Committee.

- Step 6: Following evaluation of proposals, all eligible applicants will be asked to attend an interview with the RFP Review Committee. The RFP Review Committee will have the opportunity to modify their scoring sheets following the interviews.
- Step 7: Final scores will be tallied and presented to RCOC's Executive Director for approval within one (1) week of completion of interviews.
- Step 8: The selected applicant will be required to submit a Scope of Work. RCOC will collaborate with the selected applicant to achieve an acceptable program to best meet the needs of the targeted audience.
- Step 9: Following submittal and approval of Scope of Work, a contract will be executed with the selected applicant.

APPLICATION AND CONTRACT REQUIREMENTS

Each proposal must include the information and documents identified below, in order. Proposals must not exceed twenty (20) pages in length, excluding the Face Sheet and Attachments 1 through 5. Proposals exceeding the 20-page limit will not be reviewed past the 20th page.

1. Face Sheet (Must serve as the Face Sheet of Proposal)

Complete the attached Face Sheet with Applicant name and contact information.

2. Proposal Section I – Experience and Background

- a. Mission, Vision, and Value Statement: A brief description of your philosophy, values, exceptional, and innovative service approaches toward providing the indicated service for the targeted audience. Please provide agency mission, vision, and value statements related to proposed project.
- b. Background: A brief description of your background, experience and certification in providing disability competency training to police and sheriff department teams. Include any current or past collaboration with other regional centers. Include a description of your training program and how this training model has been used. Explain how the applicant perceives this model will be successfully implemented for the targeted population.

3. Proposal Section II - Implementation Plan

- a. Outcomes: Describe anticipated outcomes of proposed service for people participating in the program and how achievement of outcomes will be measured.
- b. Collaboration: Briefly describe how the applicant will collaborate with RCOC during the development of the training service and share the qualities that the applicant encompasses to develop a cohesive partnership. Describe plans to

collaborate and create linkages with community partners and how to maintain those collaborations.

- c. Staff Requirements: Describe who will provide the training, the requirements and qualifications of the trainers; identification and roles of project staff; RCOC staff; community providers etc., as you see the model successfully implemented. Include all specialized training you foresee as it relates to mental health treatment, behavior support and crisis intervention.
- d. Program Evaluation: A description of your plan for evaluating the effectiveness of the training.
- e. Timeline: Provide a proposed work plan/timeline for completion of this project that covers all major steps in the process leading up to the delivery of the trainings to law enforcement agencies.
- f. On-going Monthly Budget: A budget that indicates the anticipated operating costs of this service. Please note that, if selected for this project, a more comprehensive, detailed budget tool may be used.
- g. Equity and Diversity: Each proposal will include a section on issues of equity and diversity. The plan will address diverse populations, including, but not limited to culturally and linguistically diverse populations. You must also include examples of your commitment to addressing the needs of diverse populations, and include any issues you deem relevant to equity and diversity. Projects developed specifically for identified clients will require plans to provide culturally and linguistically competent services and supports to those specific individuals.

4. Attachments

Attachment #1: Organizational Structure

An organizational chart for the project must be included (full names), identification of the governing or advisory board, administrative and supervisory hierarchy. A list of proposed Program Consultants, salary paid and estimated hours per month for start-up and on-going consultation. Resume demonstrating evidence of applicant's qualifications, including: education, experience, skills demonstrated in working with people with developmental disabilities, and experience engaging with law enforcement agencies.

Attachment #2: Financial Statement

Applicant must demonstrate fiscal responsibility by submitting current audited financial statements that include current and fixed assets, current and long-term liabilities.

Attachment #3: Budget

Submit a proposed Project Budget.

Attachment #4: Consultants & Qualifications

Applicants are expected to hire and retain various consultants based upon the needs of the project. Such consultants, their name, address, and telephone number must be identified. The qualifications/credentials must be identified with each consultant's function(s), role, and/or purpose articulated in the proposal.

Attachment #5: References

The proposal must include a list of at least two (2) references with addresses, email, and telephone numbers. Applicants should be aware that the selection committee will contact references. References should be able to discuss the applicant's strength within the context of the proposed project. References shall not include current or former employees of RCOC, and should not include individuals associated with the business applying for this project.

FORMATTING REQUIREMENTS

Proposal must meet the following formatting requirements:

- Standard size (8 ½ x 11) white paper
- Typed, using a standard font (12), single-spaced pages with one (1) inch margins
- Table of Contents indicating each of the Sections and Attachments to be evaluated
- Each page must be numbered in consecutive order for each Section and Attachments
- Clearly label each Section
- Clearly label each Attachment
- **Do NOT** place in ring binders or folder; but, rather use binder clips or compressor clips

A completed RFP response must contain the following:

- Face Sheet
- Proposal
 - Section I through II identified above
- Attachments:
 - #1 Organizational Structure
 - #2 Financial Statements
 - #3 Start-up Budget
 - #4 Consultants and Qualification
 - #5 References

Applicants MUST submit an ORIGINAL proposal and four (4) copies to RCOC.

EVALUATION CRITERIA

Applicants will be evaluated based on the following criteria:

- Applicant demonstrates an understanding of the needs of individuals served and the issues involved in providing quality training services.
- Proposal outcomes are realistically attainable and can be expected to produce desired outcomes and a higher quality of life for individuals receiving services.

- The applicant's philosophy and values are consistent with RCOC's mission, vision, and guiding principles.
- Applicant demonstrates the knowledge and experience necessary for completion of the project.

In addition to the proposal and interview, RCOC will consider prior dealings with the applicant. Input from stakeholders, including RCOC and other regional centers, for the past two (2) years may be reviewed and considered.

ADDITIONAL PROVISIONS

- Applicants intending to submit a proposal **must register with RCOC no later than November 27, 2026**, by sending an email to ecruz@rcocdd.com, which includes name, email address and telephone number. This will allow RCOC to provide any updated information to all applicants.
- An Information Conference will be held on **Monday, November 30, 2026, at 1 p.m.**, via Zoom conferencing. All interested applicants are required to attend. A link will be provided upon registering with RCOC, with the intent to submit a proposal.
- Questions regarding this RFP may also be submitted via email to ecruz@rcocdd.com. Questions must be submitted no later than **Friday, January 8, 2027**. Answers to questions will be distributed to all registered applicants via email.
- **RCOC reserves the right to reject any or all proposals and to cancel the RFP process at its discretion. If negotiations fail with the selected applicant, RCOC reserves the right to re-open negotiations with the next qualified applicant or to re-post the RFP.**
- **Applicants presenting proposals in response to this RFP MUST submit an ORIGINAL and FOUR (4) additional copies of all required information to RCOC.**
- **Completed proposal for this RFP must be submitted to RCOC no later than 4:00 p.m. on Wednesday, January 13, 2027.** Proposals received after 4:00 p.m. on the due date will be returned unopened.

Proposal may be sent via U.S. Mail to the following address:

Ernie Cruz, Director of Community Services
Regional Center of Orange County
P.O. Box 22010
Santa Ana, CA 92702-2010

The proposal may also be **hand delivered** to the following address:

Ernie Cruz, Director of Community Services

Regional Center of Orange County
1525 North Tustin Ave.
Santa Ana, CA 92705

**FACE SHEET****(Must be used as the cover page for the proposal)**

RFP#: LACCCrisisTraining FY2627	RFP Due Date: 4:00 p.m. on Wednesday, January 13, 2027
Applicant (Agency) Name (If the applicant is a corporation, list the principle members of the corporation.)	
Contact Person:	
Contact Phone Number:	
Mailing Address:	
Site Address	
List name of consultant and/or individuals involved in writing the proposal: Any proposal written by a consultant or grant writer must demonstrate a commitment by the writer to provide ongoing technical assistance during the implementation stage, which should be reflected in the budget.	
List any and all vendor number(s) and the vendoring regional center. Use additional sheets if needed.	
Vendor number: Regional Center	Vendor Number: Regional Center:
Vendor number: Regional Center	Vendor Number: Regional Center: