



## **Request for Proposals**

**From Self-Determination Local Advisory Committee for RCOC**

**Issued on December 16, 2020**

**Deadline for submission: Friday, January 29, 2021, no later than 4 pm.**

### **Background**

Self-Determination Program Local Advisory Committees (SDP LAC's) were established by law to provide oversight of the Self-Determination Program (SDP) and make recommendations for improvement to each local regional center and the Department of Developmental Services. Periodically, funds are granted by the Department of Developmental Services (DDS) to the SDP LAC's and Regional Centers to support the implementation of the SDP. The SDP LAC for Regional Center of Orange County (RCOC) has prioritized the needs in the local area for the use of the first provision of funds, and is seeking proposals from interested parties to carry out one or more of the projects which the committee wishes to fund.

**Proposals are being accepted for the following projects:**

- 1. Coaching of Self-Determination Program participants to support them in transitioning to SDP**
- 2. Building the capacity of self-advocates (persons with developmental disabilities) to be Independent Facilitators within SDP**

### **Application Instructions**

Submit the following documentation/information by Friday, January 29, 2021, no later than 4 pm.:

- general application
- responses to the project-specific questions
- budget

**All projects must be completed by March 31, 2022.**

## **Project Description and Additional Application Instructions by Project**

### **1. Project #1: Coaching of Self-Determination Program Selectees to Support Them in Transitioning to SDP**

Provide coaching and facilitation to help SDP selectees take the steps needed to transition into the Self-Determination Program. Coaches should be knowledgeable about the steps needed to transition into the SDP and have experience helping SDP selectees go through the initial steps to begin using self-determination funds. Qualifying experience includes being an independent facilitator in the current program, with the California pilot or in self-determination in other states. Proposals which include experienced coaches mentoring newly trained bilingual or RCOC consumer/self-advocate independent facilitators are encouraged.

#### **Total funding available:**

SDP coaching up to \$78,929.60.

This shall include coaching of at least 75 SDP participants and of those, half (37 individuals) have a preferred language other than English.

SDP coaching shall include all aspects of SDP, including, but not limited to transitioning into the program, person centered planning (acquisition of), budget and spending plan coaching.

#### **In addition to responding to the general application, please answer the supplemental questions below on a separate paper:**

- Your experience in SDP, including the name of the associated regional center where you provide services
- The language(s) in which you can fluently coach
- How many selectees you propose to coach and in which language(s) (use of interpreters is acceptable)
- Your experience in drafting plain language materials and speaking in plain language (universal design of learning).
- The minimum and maximum number of selectees that you would be able to serve
- Your billing rate for SDP coaching

Note that the funding for coaching does not include the actual development of person-centered plans as there is separate funding for that through all regional centers, but you may need to assist the participant with finding one and/or explaining the process involved as it relates to SDP.

**2. Project #2: Building the capacity of self-advocates (persons with developmental disabilities) to be Independent Facilitators within SDP**

Provide coaching and facilitation to help persons with developmental disabilities develop skills needed to serve as Independent Facilitators in the Self-Determination Program. Coaches should be knowledgeable about the steps needed to transition into the SDP, have experience working with (training/teaching) persons developmental disabilities toward employment-related outcomes, ability to converse and develop materials and curriculum using the universal design of learning model (plain language), and understands the processes to engage the Department of Rehabilitation and the IPE process.

**Total funding available:**

Self-Advocate Capacity Building toward employment as an Independent Facilitator funding available up to \$29,643.20.

This shall include locating and working with a minimum of 18 persons with developmental disabilities interested in doing IF as a small business and agreeing to be added to a Statewide and local IF registry to provide this service for others; curriculum development in plain language; and capacity-building.

**In addition to responding to the general application, please answer the supplemental questions below on a separate paper:**

- Your experience teaching/training self-advocates (persons with developmental disabilities)
- Your experience in drafting plain language materials and speaking in plain language (universal design of learning).
- A list of what curriculum topics/outline the training would include
- Your billing rate for SDP capacity building
- The minimum and maximum number of self-advocates that you would be able to serve

## General Application Questions

Feel free to add whatever space is needed to respond thoroughly to the questions below and explain why your skills and experience would be of great assistance to the SDP.

Name of Organization or Individual:

Name of Contact Person:

Email of Contact Person:

Phone number of Contact Person:

Website of Business or Organization:

Street Address of Business or Organization:

Is this an individual contractor, nonprofit organization, partnership or corporation?

What percentage of the ownership of this business or of the total number of members of the Board of Directors are:

- Persons with disabilities?
- Latinx/Latino or Hispanic?
- Asian or Asian-American?
- Black or African-American?
- White or Anglo?
- Another racial identity?

What is the experience of your business with self-determination?

What is your interest in the Self-Determination Program currently being rolled out in RCOC?

What is your experience working with individuals with developmental disabilities?

What is your experience working with individuals with developmental disabilities from underserved populations?

What is your experience with person-centered practices?

What is your experience using plain language practices?

List all the projects that you are applying for under this RFP.

**Request for Proposals to Self-Determination Local Advisory Committee of RCOC**

**Project Specific Questions**

**Submit one copy of this page for each project being applied for.**

**Respond to each question on the page as it pertains only to that specific project.**

Name of Organization or Individual:

Project # and name for this page of Project Specific Questions:

What experience and skills make you and your business uniquely qualified to carry out this particular project?

List any relevant qualifications for the individuals who would implement this project, including the role each would play. (If some are not yet identified, list by role.)

What prior experience do the individuals who would implement this project have with self-determination?

What is your anticipated timeline for completing this particular project? (All projects must be completed by 3/31/2022.)

What is your proposed budget total for this particular project? Please attach a separate budget for each project you are applying for.

**Please submit all information requested via email to [selfdetermination@rcocdd.com](mailto:selfdetermination@rcocdd.com) by Friday, January 29, 2021, no later than 4 pm.**

The review of applications will occur in late February 2021.

Awardees will be notified in mid-March 2021.

Thank you for your interest in these projects and the Self-Determination Program!