



# Attendance Reporting Changes

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Presented by Bette Baber to the  
Vendor Advisory Committee  
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# Attendance Information

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- Effective August 24, 2010, regional centers are required to submit **electronic** attendance information



# Three Options for Entering Electronic Attendance

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- Vendor uses eBilling
- Vendor submits attendance on Excel spreadsheet
- RCOC inputs attendance on Excel spreadsheet from the vendor-submitted paper invoice



- We know the current eBilling program is slow
- DDS' new and improved eBilling program will be available early in 2011



# Incentives to Use eBilling

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- Payment one day after the check date, i.e., check date on the 15<sup>th</sup>, electronic funds transfer on the 16<sup>th</sup>, check date on the 30<sup>th</sup>, electronic funds transfer on the 31<sup>st</sup>
- Effective October 15, 2010



# Disincentives for Not Using eBilling

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- If the vendor does not provide electronic attendance, RCOC must input it.
- In addition to the staff time required to enter electronic attendance, RCOC also has costs associated with mailing and handling paper invoices.
- Next year, after the new eBilling program is available, RCOC will charge a fee to vendors who do not use eBilling.



## In Conclusion

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- DDS is requiring RCOC to provide electronic attendance information now. RCOC will pass that requirement on to vendors when DDS' new eBilling program is available in 2011.
- Many benefits to going paperless, including receiving payment one day after the check date.